

Distribution Transformer Subcommittee

Task force / Working Group Report

Document #: IEEE C57.15 / IEC 60076-21

Document Title: IEEE Standard Requirements, Terminology, and Test Code for Step-Voltage Regulators

Chair: Craig Colopy Vice-Chair: Gael R Kennedy

Secretary: Gael R Kennedy

Current Draft Being Worked On: 3.2 Dated: September 2017

Meeting Date: 26 March 2018 Time: 16:45 to 18:00

Attendance:	Members (39)	<u>25</u>
	Guests	<u>15</u>
	Total*	<u>40</u>

* For details of attendance, please refer to AMS system of the Transformers Committee

Meeting Minutes / Significant Issues / Comments:

1. Craig Colopy opened the meeting and introductions were made by the attendees.
2. Distribution of attendance sheets. Essential Patent call made by Craig Colopy - None received from attendees. Check for Quorum was made, 25 from a visual count Members in attendance.
3. Approval of agenda - Steve Shull made Motion, Dan Sauer seconded, no opposition to approval.
4. Approval of minutes from Fall meeting in Louisville, Kentucky, USA - Motion for approval by Wally Binder and second by Dan Sauer, no opposition to approval.
5. IEC editorial review received by chairman on Draft 3.0 (CDV). IEEE-SA board has approved Draft 3.2 and was released to IEEE editorial staff. Chairman's review of IEC editorial review of Draft 3.0 and document changes between Draft 3.0 and 3.2 were submitted to the Secretary of IEC for review. During the CDV of Draft 3.0, comments and suggested changes from member countries were made. Chairmen reviewed these comments and suggested changes with the WG. WG responses are documented and will be sent along with an updated Draft to the IEC TC 14 Secretary for review. The Secretary will then submit a revised draft for the FDIS stage to the IEC. This will then be sent for translation, and then edited before the FDIS circulation.
6. Future meetings
2018 Fall Oct 14 – 18, 2018 Jacksonville, FL
7. Move for Adjournment - Fred made Motion, Steve Shull seconded, no opposition to approval.
Close of meeting

Submitted by: Gael R Kennedy and Craig Colopy
Date: 03/26/2018