

**Distribution Transformer Subcommittee  
Task force / Working Group Report**

Document #: IEEE C57.15 / IEC60076-21

Document Title: 

<b>IEEE Standard Requirements, Terminology, and Test Code for Step-Voltage Regulators</b>
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Chair: Craig Colopy Vice-Chair: Gael R Kennedy

Secretary: \_\_\_\_\_

Current Draft Being Worked On: PC57.15/D3.2 Dated: September 2017

Meeting Date: Monday 30 October 2017 Time: 16:45 to 18:00

Attendance:	Members	<u>22</u>
	Guests	<u>23</u>
	Total*	<u>45</u>

\* For details of attendance, please refer to AMS system of the Transformers Committee

**Meeting Minutes / Significant Issues / Comments:**

**Step-Voltage Regulators IEEE C57.15 / IEC60076-21  
Meeting Room: Room 1-3, 2nd Floor, Marriott Ballroom  
Louisville Marriott Downtown - Louisville, Kentucky USA**

1. Craig Colopy opened the meeting and introductions were made by the attendees.
2. Distribution of attendance sheets. Essential Patent call made by Craig Colopy - None received from attendees. Check for Quorum was made, 23 from card reader vs. 22 visual count, Members in attendance. Quorum was achieved (Total 38 members).
3. Approval of agenda - Dan Sauer made Motion, Steve Shull seconded, no opposition to approval. Approval of minutes from Spring 2017 meeting in New Orleans, No objections to unanimous approval - Approved.
4. Craig reviewed status of Draft 3.2 sent as a CDV through IEC and balloted through IEEE with two recirculations. 100% approved Draft 3.2 sent to RevCom for review/approval at the Dec 6 2017 Meeting . Forecasted IEEE publication set for March 2018 while IEC version is forecasted for August 2018.
5. Move for Adjournment - Dan Sauer made Motion, Steve Shull seconded, no opposition to approval. Close of meeting.

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Submitted by: Gael R Kennedy and Craig Colopy  
Date: 30 October 2017